

Mayor's Infrastructure Finance Committee: Cost Savings and Efficiency Work Group Process Overview - As of December 10, 2002

Charge to the Group

"The role of this work group is to consider ways to make certain that City infrastructure if planned, programmed, and constructed in the most reasonably efficient manner possible."

Group's Scope of Influence and Decision-Making Authority

- Advisory role: make recommendations to full Infrastructure Finance Committee; may undertake research to clarify recommendations
- Infrastructure Finance Committee makes final recommendations to Mayor and community???
- Formal decisions made by Mayor and City Council

Our Definitions

- * A successful outcome for this Group's process:
- * Efficiency for Infrastructure Projects:

Our Approach for Analyzing Information and Topics

- * By Infrastructure Category?: Water lines, sanitary sewer, stormwater, parks & trails, arterial roads?
- * By cross-cutting themes?: Soft costs, design standards and ordinance requirements, property and easement acquisition processes, implementation phasing, construction, environmental factors, enforcement, etc. ?

Our Groundrules for the Process

- * Decision-making: Simple majority? Super-majority? Full consensus? Absent/abide?
Voting Protocol: "no official action . . . without a formal vote of record."
- * Full information: complete, transparent, accurate: "access group wisdom"
- * Suspended judgment until after in-depth dialogues and full information
- * Inclusive solutions: incorporate a multitude of viewpoints
- * Shared responsibility for discussions, for devising (and implementing?) solutions
- * More, as determined by group . . .

Creating the Framework Oct. 29 meeting

Meeting Content & Outcomes

- * Introductions to each other
- * Charge to Group
- * Process structure, overview
- * Initial discussion of workshop options and other issues
- * Decision to gather list of ideas for infrastructure

Between meetings

- 1) Review, edit meeting summary
- 2) Staff prepares presentation materials.

Gathering Information Nov. 5 & 12 meetings

Meeting Content & Outcomes

- * Presentation: Infrastructure Financing Gap: roads, water, wastewater
- * Questions & answers; general discussion
- * Consideration of workshop dates and format

Between meetings

- 1) Review, edit meeting summary
- 2) Group members submit ideas for cost savings and efficiencies

Gathering Information Nov. 19 meeting

Meeting Content & Outcomes

- * Distribute, discuss ideas list
- * Discussion of committee process
- * Discussion of workshop purpose and process
- * Next steps: List of potential professionals for workshop.

Between meetings

- 1) Review, edit meeting summary
- 2) Group members think further about workshop, professionals

Gathering Info, Planning WG Process Nov. 26 meeting

Meeting Content & Outcomes

- * Presentation: 12-year Baseline Approach
- * Questions and answers, general conversation
- * Ideas List: Analysis of some of the specific items
- * Next Steps: review and "regroup," develop ideas for next steps of Work Group's process.